Creating a Digital Portfolio

End of Course Grading Rubric

Note: This rubric only measures completion of the webpage to the extent required by the “Creating a Digital Portfolio” series of lessons. Please use the actual QSI E07 Outcome statement rubric for final assessment of the QSI Portfolio Unit.

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| **Required Parts** | **3 points** | **2 points** | **1 point** | **0 points** |
| **There is a separate page for each artifact.** | Completed with no errors. | One of the required pages is missing. | Two of the required pages are missing. | Three of more of the required pages are missing. |
| **Each artifact page contains 2 Titles: An Artifact section title and a Writing Reflections title.** | Completed with no errors. | One of the pages is missing a required title. | Two of the pages are missing required titles. | Three or more of the pages are missing required titles. |
| **Each artifact page contains placeholder text in both Artifact and Writing Reflections sections.** | Completed with no errors. | One of the pages is missing placeholder text. | Two of the pages are missing placeholder text. | Three or more of the pages are missing placeholder text. |
| **The home page contains 1) a title and 2) placeholder text in the area that the Reflections Document will eventually be placed.** | Completed with no errors. | N/A | The home page is missing either the title or placeholder text. | The home page is missing both the title and the placeholder text. |
| **The home page contains the name of the portfolio in the headline.** | Completed with no errors. | N/A | N/A | The home page does **not** contain the name of the portfolio in the headline. |
| **An appropriate image has been added to the home page.** | Completed with no errors. | An image has been added to the homepage, but the image is **not** appropriate for a professional portfolio. | N/A | An image has **not** been added to the home page. |
| **A minimum of one completed artifact been uploaded to one of the artifact pages.** | Completed with no errors. | N/A | N/A | A completed artifact has **not** been successfully uploaded to an artifact page. |